

**Friday Memo**  
**November 4, 2016**

**Upcoming Events – Matthew Duffy**

November 5: Special Education Conference for Parents and Caregivers, PSC, 8:30-12:00

November 7: Agenda Setting, Superintendent's Office 3:30 PM

November 11: Veterans Day, Schools / Offices Closed

**Accountability/ Assessment Updates – Matthew Duffy**

Attached are the latest updates from the Accountability and Assessment Department.

**Public Records Log – Marcus Walton**

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

**Weekly Update from the Superintendent – Matthew Duffy**

Week of October 31st

**Major Activities:**

Visiting schools

In-Service Day visits

Cabinet Meeting at

Weekly 1:1 meeting with each Exec. Cabinet member (6 meetings @ 30-90 minutes each)

Board Agenda Prep and Board Meeting and Board Debrief

Tech Rollout Consultation with UTR and CTO

**Get to know you meetings with staff and partners:**

4Richmond

Emerging Technologies

Fuel your School Event with Chevron

Get Fit Event with Warriors

Cal State East Bay Leadership Programs

Seneca Center

Psychologist and Speech Pathologist

KNN



# Accountability & Assessment News

School Infographics  
SAPG  
Dashboards  
Student Learning  
Reporting  
Maps

The latest West Contra Costa Unified School District news in assessment, data, and the Local Control Accountability Plan (LCAP). Subscribe to the online version at [bit.ly/access-news](http://bit.ly/access-news).



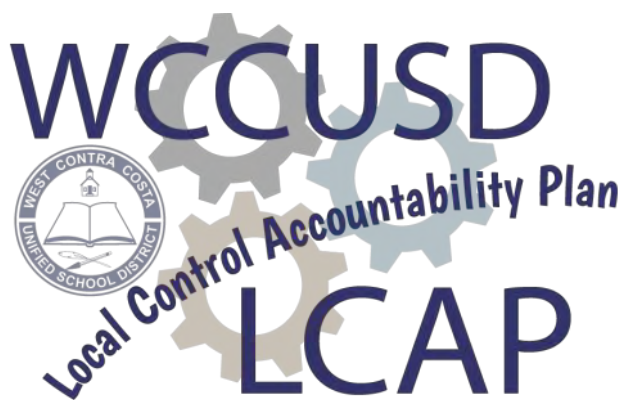
### 2016 College Day!

WCCUSD's 2016 College & Career Day took place October 19th. See pictures and read more. [Page 2](#)



### STAR Early Literacy and STAR Reading

The benchmark assessments help achieve LCAP goals. See how on [Page 3](#)



### 2016-17 LCAP Infographics Available

The 2016-17 LCAP Infographic provides an easy-to-understand overview of the LCAP and LCFF. [Page 3](#)



### Interactive LCAP Dashboard

Use the Interactive LCAP Dashboard to access actions & services, measurable outcomes, and more. [Page 4](#)



# College & Career Day 2016

College & Career Day 2016 was a districtwide success. Elementary Schools held special assemblies, College T-Shirt Day or college visits. In Middle School, 6th and 7th graders participated in college and career activities including guest speakers, games, and more. Students in 8th – 12th grade participated in SAT School Day.

## SAT School Day

Teachers, counselors, and school administrators worked together to administer over 10,000 tests to students in 8th – 11th grade who took the SAT Suite of Assessments:

**PSAT 8/9** for 8th and 9th graders establishes a baseline for college and career readiness. **PSAT/NMSQT** for 10th and 11th graders prepares students for the SAT and helps identify scholarship opportunities. **SAT**, taken by 12th graders, fulfills college entrance exam requirements.

Pinole Valley High offered a sweet thank you to teachers by welcoming them to test day with fresh donuts and warm coffee. Kennedy High handed out proctor packets including “Please give me a break” signs to let colleagues know when they needed a relief person so that they could take a bathroom break. Crespi developed a very organized system to pack up the PSAT 8/9.

## After the Test

Students who took the SAT Suite of Assessments on October 19th will receive their scores on November 22nd, and districtwide PSAT results will be posted on the WCCUSD Student Achievement Data Dashboard at <http://www.wccusd.net/Page/5385> under the PSAT tab.

Seniors who registered for SAT School Day but missed the SAT administration can still take the test for free on Saturday, December 3rd. Students must reschedule in their online College Board account by **November 22**. Students who need assistance should call College Board at 1 (866) 630-9305.

Register for a College Board account to receive your scores electronically. SAT test takers have **11 days** to submit their scores to colleges.

Learn more about the PSAT 8/9, PSAT/NMSQT and the SAT online at <https://www.collegeboard.org/>. View PSAT results for the past five years on the WCCUSD Student Achievement Dashboard under the PSAT tab.





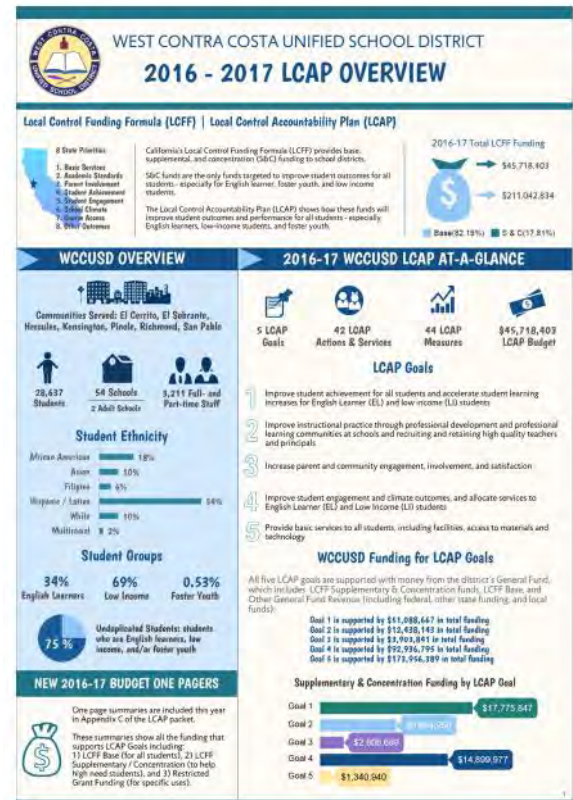
# LCAP Infographic

The LCAP Infographic offers an in-depth look at the 2016-17 Local Control Accountability Plan (LCAP). The infographic, pictured to the right, is a four page overview. It begins with an introduction to the Local Control Funding Formula and the LCAP. This section includes major changes to the 2016-17 LCAP, and a breakdown of LCFF funding. The District Overview section shares the latest district demographics, and includes information on student groups: low income, foster youth, and English learners.

Pages 2-3 provide a highlight of each LCAP goal, including actions & services, budget, and measurable outcomes.

Page four describes the LCAP development process, shares information on the DLCAP Committee, provides the 2016-17 LCAP Timeline, defines key acronyms, and shares WCCUSD links.

Infographics are available at <http://www.wccusd.net/Page/5246>. Visit [www.wccusd.net/lcap](http://www.wccusd.net/lcap) for more information about the LCAP.



## STAR Early Literacy and Reading

STAR Early Literacy and STAR Reading assessments will be taking place in elementary and middle schools from October 24th through November 4th.

STAR Early Literacy is a computer-based diagnostic assessment for emerging readers in grades K-2. The assessment monitors student progress and growth in Reading Foundational Skills, Language, and Numbers and Operations.

STAR Reading is a computer-based reading comprehension assessment for independent readers in grades 2-6. The assessment monitors student progress and growth in Reading Literature, Reading Informational Text, Reading Foundational Skills, and Language.

View 2014-15 results for the STAR Literacy and the STAR Reading at [www.wccusd.net/Page/5385](http://www.wccusd.net/Page/5385) then click on the corresponding tabs.



# 2016-17 Interactive LCAP

Easily navigate the Local Control Accountability Plan using the new [2016-17 Interactive LCAP](http://www.wccusd.net/Page/6712): <http://www.wccusd.net/Page/6712> (Figure 1). This easy-to-use resource is divided into five sections:

**Overview:** provides major changes to the LCAP and lists 2016-17 goals and expenditures.

**Budget Summaries** (Figure 2) provide more detailed information on funding by LCFF Base, Supplemental & Concentration, and Resource.

**Actions & Services** (Figure 3) shows all actions & services along with their scope of service, students served, and the budgeted expenditure. Users can sort actions/services both by LCAP Year and by the year in which the action/service will be implemented.

**Measures** (Figure 4) shows expected annual measurable outcomes for each LCAP Goal along with the progression from baseline years to the 2016-17 LCAP. The Site Allocations page (Figure 4) shares the amount of money allocated to each site through the LCAP Site Funding to Implement Single Plan for Student Achievement (SPSA)

**Unduplicated Count and Enrollment by Site** page (Figure 5) shares the amount of money allocated to each site through LCAP Site Funding (Goal 2, Action / Service 3).

Navigate to <http://www.wccusd.net/Page/6712> and start exploring today!

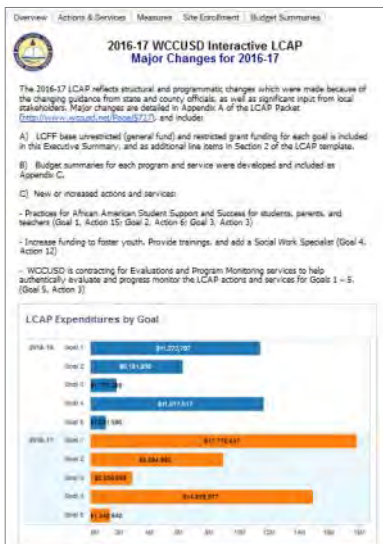


Figure 1: Interactive LCAP

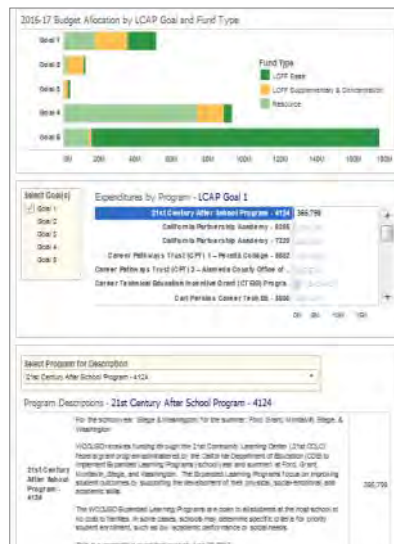


Figure 2: Budget Summary

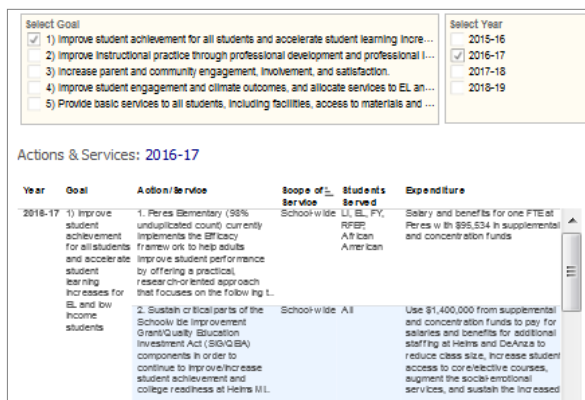


Figure 3: Actions and

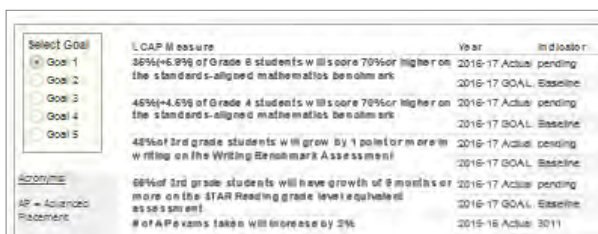


Figure 4: Measures

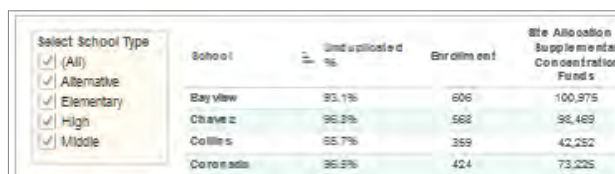


Figure 5: Unduplicated Count and Enrollment by Site

**Accountability & Assessment Department Staff**  
**Division Head**  
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 Susana Montelongo, *Administrative Assistant*

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 Stephanie Hearne, *Assessment Supervisor*  
 Michelle Aguero, *Typist Clerk III*





# ACCOUNTABILITY & ASSESSMENT BRIEF November/December 2016

PLEASE POST

## KEY DATES

- Nov 15 AP Participation Form Deadline (High Schools)
- Nov 22 Students can access **SAT School Day** scores online
- Dec 3 **SAT** Administration (At ECHS Only)
- Dec 30 **SARC** Template due to Accountability

## November 2016

Sun	Mon	Tue	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## December 2016

Sun	Mon	Tue	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## Benchmark Dates

- Nov 7-21 **ELD** (Grade 6-12)
- Nov 7-23 **RI\*** Read 180 (not PI) (Grade 6-12)
- Nov 7-Dec 2 **Math:** HS Alg I, Geom, Alg II Benchmark 1 (except ECHS)
- Nov 14-21 ECHS—**ELD 4** Benchmark 2
- Nov 28 ECHS Semester 1 Alg 1, Geom, Alg II Benchmark 2
- Dec 5-16 ECHS Semester 1: ELA Post-test, Reading/Language

Please contact 307-7864 for ELA Benchmark questions and Katie von Husen at [KVonHusen@wccusd.net](mailto:KVonHusen@wccusd.net) for Math Benchmark questions.

## SAT SCHOOL DAY Results

Scores will be released to students online by November 22nd. Students access scores online the same way they would for a Saturday administration at [www.collegeboard.org](http://www.collegeboard.org).

## SARC

Each site will need to update its School Accountability Report Card (SARC) online by December 30th. Instructions and log in information was sent 10/24/16.

Contact: Susana Montelongo 307-4502 or [Susana.montelongo@wccusd.net](mailto:Susana.montelongo@wccusd.net).

## PSAT 8/9 and NMSQT Results

Sites will receive the following results in December 2016:

- 1) 2 sets of *Student Score Reports* (one for student and one for student's file),
- 2) *Roster of Student Scores and Plans*, and
- 3) *School Summary Report*.

In late December, sites will receive the special code needed to access *AP Potential* results online.

## College Day

On October 19th, our students took the *SAT School Day*, *PSAT 8/9* and *PSAT/NMSQT* tests.

Districtwide, over 10,000 students in grades 8-12 sat down and showed us that they are serious about their journey towards college and career readiness.

A special big THANK YOU to all the school staff who worked so hard to prepare for this huge administration!

Also, THANK YOU to all of the district staff who sacrificed their time and energy to make this day special for our students.

Check out all the new  
online resources

Accountability & Assessment website  
<http://www.wccusd.net/Page/3644>

**Public Records Request Log 2016 - 2017**  
**Week Ending November 3, 2016**

	<b>Date of Receipt</b>	<b>Requestor</b>	<b>Requested Records/Information</b>	<b>Current Status</b>
6	7/25/16	Leisa Johnson	Contracts, Proposals and Payments between WCCUSD and Interactive Resources, Tom Butt or Any Employee working for Interactive Resources	11/3/16 Documents sent via email <b>COMPLETED</b>
29	9/14/16	Matt Cagle American Civil Liberties Union	Surveillance Technology and Digital Searches beginning January 1, 2013 – Present	<b>10/10/16 Response / Extension letter emailed</b>  <b>Response due on 12/1/2016</b>
32	9/29/16	Mary Selva Richmond Annex Neighborhood	Number of Annex students attending El Cerrito and Korematsu Middle School	<b>10/20/16 Letter of Extension emailed</b>  <b>11/4/16 Response due</b>
33	10/5/16	Richard Dobbert	Purchasing history of Playground Fiber (Bark) for Calendar year 2014, 2015 and 2016	10/31/16 Documents sent via email <b>COMPLETED</b>
36	10/18/16	Adam Noakes Dentons US LLP	Seville Group, Inc. Records from January, 2011 to Present	<b>Gathering Records</b>
37	10/21/16	Lillian Chen Public Counsel	Student Enrollment Data for 2014-15, 2015-16 and 2016-17 / Probationary and Foster Care Youth	<b>Gathering Records</b>
39	10/31/16	Johanna Epperson MDR	WCCUSD 2016-2017 Staff Listing w/Data	<b>Acknowledgement email sent</b>
40	11/2/16	Antonio Banuelos City of Richmond	Number of WCCUSD Employees working in Richmond	<b>Acknowledgement email sent</b>